



# ScanDox

All-In-One Advanced Data and Document Capture Solution

ScanDox is a unified solution for distributed, efficient, accurate data and document capture. ScanDox addresses more than simple scanning, employing robust features to offer great flexibility in capturing many types of documents.

## ALL-IN-ONE CAPTURE SOLUTION

ScanDox is not just about scanning. It offers a rich set of features to help accelerate your document capture process:

- ▶ Internet based remote and local document capture
- ▶ Capture scanned documents, Word, Excel, PDF, JPG and more!
- ▶ Integrates with scanners & multifunction devices (MFD)
- ▶ External database linking
- ▶ Schedule transfers over the internet
- ▶ On-the-fly image processing
- ▶ Black/white, grayscale, color support
- ▶ Endorsing/imprinting
- ▶ Drag-and-drop support
- ▶ Email & print

## FLEXIBILITY IS THE KEY

ScanDox offers an intuitive workspace environment that allows you to easily and efficiently perform

document scanning, importing, sorting and indexing tasks prior to submitting to iSynergy.

## Automatic Scanner Settings

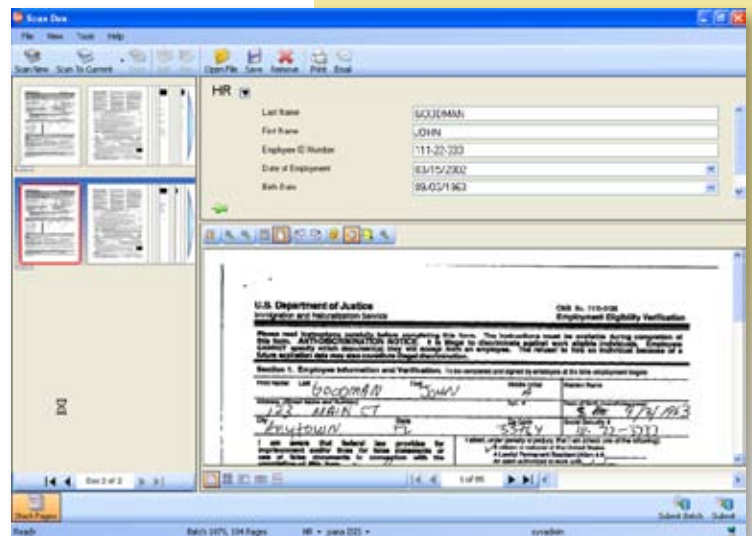
ScanDox lets you preconfigure all your scanner, MFD and document processing settings at the central location. The end user needs only to select a profile, connect a scanner and begin scanning. The settings associated with the connected scanner are automatically selected by ScanDox.

## Intuitive Interface

ScanDox introduces innovative features to offer the greatest flexibility in your document manipulation process. You can now stack all pages of a document in a very compact area and navigate through them in a flash! The drag-and-drop feature lets you reorder pages and sort your documents for submission. Combining these features with our touch-screen support

## KEY BENEFITS

- ▶ Increased Productivity
- ▶ Leverages existing scanners and MFDs
- ▶ Seamless Integration with iSynergy
- ▶ Minimal end-user training
- ▶ Highly flexible and scalable
- ▶ Secure and reliable data and document capture



## Which of the following would offer the greatest benefit to your organization?

- ▶ Allow remote locations to scan and capture documents
- ▶ More reliable data capture
- ▶ Improved quality of captured documents
- ▶ Easier organization of documents
- ▶ More efficient data entry

Using ScanDox with our iSynergy solution, you can enjoy all of the above benefits and much more!

literally puts the documents at your fingertips.

### Easy Deployment

ScanDox eliminates the hassle of manual installation at each remote site. With "Click Once" deployment, ScanDox is automatically downloaded, installed and configured at each of your remote locations.

### TIME IS MONEY

The essence of time in a business process cannot be stressed enough. ScanDox employs advanced technology to bring you significant time savings in document indexing.

ScanDox allows you to link to an external database and retrieve available information to auto-populate the index values. This reduces data entry keystrokes, thereby saving time and minimizing manual errors. Data entry specialists can utilize their full potential through our shortcut key assistance. Users can keep their hands on the keyboard and avoid the mouse completely to increase their indexing speed.

Additional features, such as sticky fields and batch indexing further assist users in indexing at high speeds.

### QUALITY ASSURED

With ScanDox, the quality of your documents is preserved. You can choose from a combination of compression and document

formats to optimize disk space while retaining the quality. The thumbnail view of the documents allows you to verify the quality of the scanned documents prior to submission.

### SECURE AND RELIABLE

Feel secure about your documents. ScanDox applies state-of-the-art HTTPS technology to provide authentication and encrypted communication that guarantees the secure transfer of your documents to and from the central repository.

ScanDox is geared to handle network interruptions and all other connectivity issues. You can track the progress of your submitted documents and you will always receive confirmation of submission from the central system.

You can manage and update all your configuration settings and features from one central server location. The administrator can enforce the standards on remote locations through a wide range of options provided in ScanDox.

### ALL YOUR DATA, ALL FORMATS

ScanDox allows you to submit a file of virtually any format to your central system. You can view and annotate upon standard image formats (TIFF, JPG, BMP, etc.) as well as on PDFs. You also have the flexibility of opening other file formats such as MS Word and Excel documents with their default editors within ScanDox.

## iDatix: Simplifying the Workplace

